Senate Minutes
November 17th, 2014

Opening
Call to Order: Vice President Cleary
Prayer
Pledge of Allegiance
Roll Call and Establish Quorum: Secretary Wildgen
Reading and Approval of Minutes: Senator Zabinski (Seconded)
Approved

Communications:
1. Guest Speaker: Katherine Miller, Pilot Express Director: I thought it might be good idea to have a small discussion to talk about Pilot Express. Have any of you used Pilot Express? If you ever have any constituent discussions about transportation, now you will know what to tell them. Pilot Express is one of ASUP’s Services. I’m going to let you know what it is and how to use it. It is a service for students to transport them to the airport or the train station. So it costs $5 one-way or $8 round trip. We run during breaks. It usually runs two days before the break and one day after. During fall break we had three trips on the first Friday and Saturday. So, what about people who come back earlier? The last year’s director didn’t account for that, so we haven’t been able to make changes there yet. Now, I will talk about where we will take it. Constituents can find out about when sign-ups are by signing up for an email list. The email is Pilotexpress@up.edu. I email people usually half a week to a week in advance of sign-ups. I also announce it through the Portal Announcements as well as posters around campus and Advantage slides. It is a small service so sign-ups go pretty quickly. I would recommend signing up the first day in the Office of Student Activities at 8:30am. Students must bring money, either cash or check, when they are signing up. There is also a sheet to fill out in case they don’t get the time they desire. I’m looking to the future to possibly offer more times. We are offering service for end of semester for the first time. We will limit the cars to four people per car since people have luggage with them. The vans are the ASUP Vans, purchased with last year’s MPF. We might end up renting a third van to cover additional people. Any questions?
   a. Senator Osman: Why are there restrictions on certain times?
   b. Katherine Miller: We only have two vans and it takes 1 hour 15 minutes round trip to go to the airport. I also match the times the last director had. Flights might be at different times. The flexibility depends what’s already filled up.
   c. Senator Bosomworth: What are the earliest and latest times?
   d. Katherine Miller: Depends on the break. For Friday I try to make them starting around noon. We keep it later so students aren’t encouraged to skip classes. Saturday starts at 4 am, and for that shift I do the drivers a favor and give them money for Starbucks. Return trips can go as late as 12:30 am.
   e. Senator Delucchi: If you were to have more money, what would you do?
   f. Katherine Miller: Treasurer Robinson went over my budget with me, so we’re doing some interesting things. This year I did not allocate money for rental vans. We no longer need as much because we are using the ASUP vans. We also make revenue so we are paying for ourselves. For the spring budget, I budgeted a pre-paid phone for me to use for the service. I received over 30 texts and calls this past break regarding the service. This phone will be passed off for year to year so the director won’t be using their personal phone for work related talking.
g. Advisor Koffler: One of the things I noticed is that there is demand for some of the high volume flights going in and out. Maybe even augmenting the vans with a bus around certain time periods. Have you done research on those kinds of things? We do turn away a lot of people.

h. Katherine Miller: For Fall Break I ended up being able to email a lot of people that we initially turned away and let them know that we could take them because I rearranged the times the previous direct. The time slots weren’t allotted efficiently. We were able to satisfy more of the demand this past time. I have looked into Eco-shuttle as well. For a ten passenger van it would be $500 for seven hours one day or for a thirty passenger bus it would be $900 for seven hours. I have been looking into other services as well. We don’t have the demand for 30 people yet. I would try and work out the rest of the year on rearranging times to most help students. During Fall Break I posted on the Class of 2018, ‘17, and ‘16 Facebook pages to say that I had more spots open due to cancellations. It helped fill it up a lot more.

i. Senator Crabtree: Have you thought about expanding to Greyhound or Bolt Bus?

j. Katherine Miller: They Greyhound Station is right by the train station. We look at it on a case by case for Bolt Bus. We could potentially drop them off. We’ve been able to make that work in some cases. The other issue is that there is a 35 bus stop that goes to the Bolt Bus. The train station is more of a walk.

2. Visitor’s Open Forum
3. Open Senate Positions: 1 Non-traditional

Reports:

1. Executive Board: ASUP President Muwulya: Thank you. I just have a few things. Number one is the ASUP volunteer program. Thank you for all of you who have shown interest. I have reached out to most of the schools we will be working with. An admissions councilor has offered to give us training. His name is Alex Gonzalez. We will begin reaching out to other schools and contacting other programs within Portland. If you are interested, please sign up on this list. Also, Senior Gift Committee. This is a fundraising group, and we need a diverse group. Please reach out to your constituents to see if they would like to be involved. Also, if you know friends that might want to be involved as well. This morning I met with IT Leadership team. There is a lot that is going on in IT that campus doesn’t know about. Starting next week, I will be getting a report from them to pass out to all of you. For Wi-Fi, they have continued to add access points in all the dorms. What they need is feedback. Please reach out to the help desk or me with any concerns. Last week on Wednesday I met with Fr. Mark Poorman. We went over his vision on the MPF process. We also went over Resolution 14-02, he does like it already. I will be going over 14-03 later if it passes. We talked about ASUP’s vision. Please send me any questions.

2. Treasurer’s Report: Treasurer Robinson: Good afternoon everyone. You all look really tired today. 41% of the budget has been spent so far, which is awesome. The budgeting season makes people spend their money because they remember they have it. 39 groups that have spent little to none their budget. They will be getting an email from me tonight with the budget. For sweatshirts, I put the order in. They couldn’t do printing on the front. Please come to me after the meeting if you had ordered that. I will be giving you the new budget for Spring 2015 as well as a presentation. There are two reallocations under new business, French Club and Women’s Lacrosse. Three were under 25% this week. Cycling club, they took $160 from registration fees to trainers for racing season. Women’s Ultimate Frisbee had $200 for a tournament, but that was cancelled. They split $125 OFUDG hotels and $75 to their coach stipend. International club had $50 for flags which are now putting towards a photo contest display and supply.

3. Campus Program Board: Director Berger: Happy Monday. Senator van den Berg, Megan Schemmel and I spent the weekend at NACA evaluating talent and vendors. Thank you Senator van den Berg for your company and great attitude. The Roller Night is on Saturday night from 9pm-1am. You are not actually skating on Howard floor. There is a floor being installed on Saturday. It’s going to be really exciting. We’re bringing something
new on campus that there’s no needing to go into their cars and travel. It’s a 90s theme. KDUP DJs will be playing Backstreet boys and Britney Spears. There will be a photo booth and 90’s video games. We’ll have prizes. Inside scoop: Ruby Jewels ice cream will be there. First 500 will get free neon headband. There will also be free glow sticks and sunglasses. I’ll make sure to send everyone the link to the event on Facebook. Also we have a promo video with Fr. Poorman. How the Grinch Stole Christmas will be our December movie. On December 4th it will be showing in BC Aud. There will be free Hot Cocoa and candy canes. The Friday showing will be at the Winter De-stressival which will be in Chiles after the basketball game. There will be a lot of inflatables, velcro wall, hamster ball, bungee run and the movie playing on a Jumbotron as well. As always send me an email if you have any questions.

4. Elections: Secretary Wildgen: First, I wanted to thank you all for joining us on the Day of Service and Green Dot Training. You all had great attitudes. Also, Director Berger and I are planning a CPB/ASUP Christmas Party. If you would like to help, just shoot me an email. Working on minutes and website like always.

5. Senate Standing Committees:
   a. Infrastructure: Senator Zabinski: Update on printer going into the Cove. There will be a printer installed at the Information Desk very soon. They are testing electrical outlets and everything, but the order is in to move one in. Tell everyone you know.
   b. Community Relations: Senator Montoya: The first part of the year was phase one. We’re moving onto phase two finally. I have been assigning tasks to my committee members. We are working on publicizing ASUP through community service. We will be following up with President Muwuliy and the ASUP Volunteer Program.
   c. Club Recognition: Senator van den Berg: So as many of you know we meet Tuesdays at 4. There was a power outage then this week. We look at constitutions on online form and the Wi-Fi was out so we were unable to meet. We will meet tomorrow at 4.
   d. Campus Affairs: Senator Miller: First food. Slow service hours in the cove, I need specifics on when. Was it during busy times? Senator Ghyselinck and I are working on a survey so we can work on food issues instantly. Then, I will be looking at the survey for commons hours. I have been talking with Fr. Donato and Kirk Mustain to see if we can open it up earlier. They seem pretty responsive to it. With Residence Life there is nothing new to report. Also with Sustainability, we are working on ways to have a paperless senate.
   e. Campus Security and Maintenance: Senator Ballard: We addressed the dangerous and muddy walking stones by Chiles, they are looking into addressing that because they agree it is dangerous. Fields temperature should be taken care of. There will be a lot going on over winter break. Franz 111 will have new chairs. There will also be a new house for next semester for students to rent. Pilot House freezer and HVAC will also be worked on. Mehling and Mago Hunt will receive water bottle refilling stations. Mehling 424 shower will also be worked on at this time.
   f. Diversity: Senator Rojo: Thank you all for attending Green Dot training. Please let me know if you have gone before. Please share the photos as well. Club photos were sent out. There will be a big a-frame with the poster in Franz. Also, with the Diversity Inclusion survey, please share it with your constituents. Shipstad is in the lead right now with 50% of the responses.
   g. Service and Leadership: Senator Delucchi: Well, thank you all for coming out on Saturday. If you weren’t able to attend you need to make it up. We’re working on fun things, brainstorming to be more active. Working with Senator Montoya on doing service events. Please share the photo from Saturday’s event.
   h. Inventory: Senator Zabinski: All the individual inventory reports have been received. We will be compiling the into a single ASUP inventory.

6. University Committees
7. Constituency Reports
   a. Senator Murphy: There are some students complaining about one section for upper division business course.
   b. Senator Montoya: Constituents would like a health center appointment form online.
   c. Senator Crabtree: Constituents would like a crosswalk from Ship to Fiske.
   d. Senator Magtoto: Constituents want another bite on the Bluff deal.

Old Business

1. Resolution 14-03
   a. Senator Rojo: We changed the wording in section 2 to senate, not voting body. Just a clarification. We are just recommending what action should be taken. Besides that, the same thing as last week. We decided on a closed meeting.
   b. Senator Delucchi: Can we address the section 1 change?
      i. Friendly amended.
   c. Senator Miller: I was wondering if we could have a more specified process. Maybe discuss a more thorough process. Diversity committee could look at the complaint first.
   d. Senator Rojo: You only have a limited number of perspectives on the committee. It helps bring more perspectives by having the entire Senate hear it.
   e. Senator Miller: I think they are all within diversity. It wouldn't be an effective use of time to hold it in front of Senate without a committee addressing it first. Better to have one group.
   f. Senator Bryan Chipman: I had some constituents express concerns that we should meet and talk about these at all. We are a legislative body not a judicial body. Students expressed concerns about even giving recommendations.
   g. Senator Ballard: A couple things. We are the liaison between administration and students. Students might feel more secure coming to us. Also, who would the allegations be brought to? Just to senate or a specific person?
   h. Senator Rojo: This is still vague. We could add that it could be brought to Diversity Committee, but I don't know whether it could be brought to that. If someone has any ideas on that, that would be welcome.
   i. Senator Delucchi: Having been the chair last year, and the issue of los pilots, we heard about it and then we dealt with it.
   j. Vice President Cleary: Advisor Koffler, could you fill us in on how the administration deals with these types of allegations?
   k. Advisor Koffler: To answer that, discriminatory practices goes through an RA or Hall Director at a smaller local level, if it's a university wide issue maybe through Public Safety or Natalie Shank. Some sort of investigation happens to make sure the allegation was valid. A process where the student or group would be charged through the life on the bluff code. Then there would be a confidential process. That's the normal pathway. I had a conversation with Bethany Sills, and a concern she brought up is that when complaints are asked to be public it might reduce the reports. Some might not report if they thought their complaint might be public. They would want to handle it at the lowest level. There are more public instances that affect large groups of students that would be good for this. There are personal bias incidents between two people and might not be as relevant to be brought up in a public manner. It's a very complex issue. It is very noble to bring it up.
   l. Senator Miller: The main point is to revise our non-discrimination clause to be more inclusive. Then sections 2 is to respond, is it within ASUP or within the university? It needs to be specified this to be localized to ASUP or take it out.
   m. Senator Rojo: It's not to change, we don't even have a non-discrimination policy. This is not affecting the whole campus, it is only affecting ASUP.
   n. Vice President Cleary: ASUP is all of the students on this campus; it could be interpreted very different from year to year. This is going to be part of our constitution
o. Senator Delucchi: Possibly having Diversity Committee talking about it first, and then deciding whether it needs to be brought it up to senate. Then we don’t have to deal with the tension.

p. Vice President Cleary: Any sponsors want to talk about it?

q. Senator Rojo: The main purpose is to clarify that it is not about individual actions between students, it about us or ASUP services. Not two random students, but maybe between a senator and a student, or a service director and a worker.

r. Visitor: Matthew Sutherland: As a director if there is an issue I would like it to come to me first. I don’t want it to be public. Not necessarily hiding anything, but I would like to address it first.

s. Senator Ballard: Have we thought about it coming to e-board? And then go to Advisor Koffler?

t. Senator Montoya: I would like it to go through Diversity Committee. Then they could get at the root of discrimination. The non-discrimination policy is a great mechanism. With ASUP Services, I would not like it reported to directors. It might be systemic errors. Still, I would like to be prepared in case that could ever be.

u. Senator van den Berg: What qualifications does the Diversity Committee have?

v. Vice President Cleary: Bethany Sills did say that even with her position that she always talks to peers. Even with all of her advanced training. College students may not be prepared.

w. Senator Delucchi: What qualifications does Senate have?

x. Senator Ballard: Diversity Committee, they should talk to Bethany Sills. It might not be as grandiose as we might think it’s going to be.

y. Senator Montoya: Working through Diversity Committee, they are in contact with Bethany Sills. I think there are certain circumstances that Diversity Committee would be a better fit.

z. Senator Miller: I don’t think we’re ready to pass this today. I move to table the resolution. (seconded)

   i. Arguments for: Senator Miller: There are still a lot of issues to address for the process. We need more specificity. The non-discrimination policy is important.

   ii. Argument against: Senator Ballard: I don’t want to take action today, but there is no need to table it since we would have to un-table it next meeting.

   iii. Failed

New Business

2. French Club Reallocation

   a. Senator Ballard: We have a whole new e-board this semester. This week, is international education week. We are having a cheese tasting this Friday. We would like to increase funding from $50 to $100. Cheese can get expensive. We would also have sparkling cider. The movie night would be decreased to $25 from $75. Nobody wants to sit for three hours and watch a movie in french. We want to have pizza and have a slang night. Essentially $100 for the cheese and wine tasting and $25 to slang night.

      i. Senator Zabinski: I have an issue with the title of the line item. Our bylaws will not allow funding for alcohol.

      ii. Senator Ballard: It has always gone through and been funded by ASUP. The title is to make it more French. It’s within “quotes.” It’s it can say cheese and drink or sparkling cider.

          1. Amended

      iii. Senator Miller: I move to approve as amended. (Seconded) It fulfills our mission and it is a benefit more students

          1. Approved
3. Lacrosse Reallocation
   a. Senator Delucchi: Due to the restructuring of our league, we got rid of our executive board. We will be a lot better. We just moved to D1, which means we will be competing at a higher level. Also, we have a lot bigger turnout than expected. We were unprepared, not expecting to have 30 girls. $350 league dues. $950 unspent to other items. A lot of these are safety items. They would also belong to ASUP.
      i. Senator Zabinski: I think this is a great reallocation. I move to approve as submitted. (Seconded)
         1. Arguments for: Senator Zabinski: I would like to see them spend their funds.
         2. Approved

4. Budget Presentation
   a. Treasurer Robinson: Budget season in upon us. I get to hang out with the FMB for long periods of time, which I enjoy. We bring you the spring budget presentation. $418,432 was requested, and there was $253,330 available. This comes from student government fees and roll off from endowment. The number of organizations with requests was 78. The number last year was 79. It stayed level. How does FMB do this? We listen to clubs, they come in for a minimum of 10 minutes and tell us about their club and their mission. We go through and grant them money. We pay attention to priority and listing. They rank their priority for their line items. I wanted to fund things that clubs want the most. We also look at spending records. Last year to last semester, which can be surprising. We also look at percent of overall budget. We try and keep it under 3% per club. Some ask for more money because they are more expensive. We look at how much is granted from their request. Are club members paying dues? Do they have fundraisers? We also look at cost vs. request. ASUP can't fund every club entirely. We want to make sure they have excitement about it. If they aren't excited, we aren't excited. You might see this in our budget meetings the next two weeks. They might mention how many people are on their email list. This doesn't matter. It matters how many people come to meetings. We execute our professional judgment. Last spring, there were many clubs that did not come in for FMB meetings and we would only give them 25% of their request. Clubs learned their lesson this year. There were only two that didn't come in. Those two were immigration student action and pre-med association. They will all be getting the budget tonight. The reasoning behind is because we don't know what they're asking for. If you don't make a meeting, you probably don't care enough about it. That's how I feel. On to senate discretionary. The treasurer before me, Kaitlyn Chu, created the senate discretionary within the upper budget. The senate can give this wherever they decide to. This was to try and ensure that clubs don't try and steal money from other clubs. This has made the meetings less hostile. The fund is $1,260. It has to be moved by the end of budget meetings before it's passed. You can move it wherever you want. You can move it to clubs or to the upper budget. I'm pretty sure we will have clubs coming in with requests. Ask a lot of questions. This is what we do not fund: no gas, no rental vans, no rental vehicles, no bus tickets, no personalized items, no t-shirts.
   b. Director Berger: Also, with gift cards, they cannot be for any place where you can purchase alcohol.
   c. Treasurer Robinson: These usually go under Honorariums. We usually ask for these to be tangible. They can do cards to Starbucks, Subway and Salt and Straw. We're going to have a budget review session. Wednesday night during Espresso UP at 8pm, David Zabinski will be going over the budget. You may come and look over the budget. We'll be making jokes, I'll be making a playlist, Come hang out, talk budget. Does anyone have questions?
   d. Senator Bosomworth: Is there a difference between the senate discretionary and the executive discretionary?
e. Treasurer Robinson: There are two discretionaries. The executive board is $2,000 every semester. This is used to make payments for things that are unforeseen. For example, another screen in the Anchor. Sometimes tickets for women’s soccer playoffs. Some random things. We used part of it for the presidential gift.

f. Advisor Koffler: One way to think about this is that the FMB has created a surplus. It is yours to redistribute and fulfill unmet needs.

g. Treasurer Robinson: FMB has looked over this for about 20 hours. It was very difficult to figure this out. We’ve already looked over this. The FMB will be here. They can answer questions. We were very detailed. We spent a lot of time, maybe shed some tears.

h. Senator Osman: When does the FMB meet?

i. Treasurer Robinson: We met over the past couple weeks. We had six nights for interviews and a seventh to meeto. They were approved by you. They were closed meetings. When clubs come in, if you are involved in that club, please abstain from voting. You can make arguments. Just please abstain.

j. Vice President Cleary: I will have a cheat sheet to help make it as easy as possible.

k. Treasurer Robinson: We will also have pizza and italian sodas.

l. Vice President Cleary: Please review the budget.

Open Forum

1. Vice President Cleary: It’s International Education Week. The black and white copy is going around. I will attach the color copy of the schedule to my debrief. Those of you who have class conflict for next semester, please notify me ASAP. As well as if you missed the day of service, please email me. We will work on a make up. Then with outlets project, Mrs. Shiley has decided to make this a pet project. We will be meeting with Jim Ravelli. We will be having a constitutional review this weekend. Please email me so I can make a roster.

2. Senator Ballard: The cheese tasting will actually be in Franz 217 5-6pm this Friday.

3. Senator Montoya: Regarding the Fiske crosswalk. We called the city last year and what they told us is that the project is too expensive since they put in the other one with lights. They will not do it again.

4. Advisor Koffler: There will be a class in this room next semester and across the hall.

University Events has moved us to BC 163. Also the Christmas Tree: We will be decorating it the Saturday of Thanksgiving Break, so let me know if you would like to volunteer at koffler@up.edu. It’s a great community building opportunity. A leadership course still has openings next semester. It’s LDR 225, it’s a one credit course. It’s at 4pm on Wednesday or 8 am on Tuesday. It is part of a leadership certificate project. We talk about leadership in general. If you’re interested in that, I encourage you to sign up. Seniors, maybe not as possible. Sophomore or junior would be best. Freshmen can sign up as well.

5. Secretary Wildgen: I encourage you who will be here over break to help decorate the Christmas tree. I will be there and my parents are joining as well. Also please tell your constituents about Senior Gift Committee.

6. Director Berger: CPB did something unique this semester. We had the general board members make event proposals. There were constituency requests to go off campus and have more variety of events. We’ve thrown around ideas. Renting out an ice skating arena, Sky-high maybe. I’ll be sending out an official survey. We do have an opening for an event in the spring. We want to make sure we are catering to the needs of students. If you have any strong inclinations, please come and talk to me.

7. Senator Rojo: Reminder to committee chairs, we have a meeting after this. I invite you all to join Shipstad Hall this Tuesday as Fr. Poorman will be presiding. Resolution sponsors, please come find me after the meeting.

8. Senator Zabinski: I wanted to give a shout out to men’s basketball. They are currently 2-0 and won a close game in overtime this past weekend. Men’s basketball also has a game at 7pm on Saturday, so come and support. I also encourage you all to come to the
budget review session and learn how the budget works. I remember coming in as a sophomore and not knowing. We need to clarify before the meeting begins.

9. Senator Miller: SJC's awareness event to help poor kids will be happening this week. It is November 25\textsuperscript{th}, next Tuesday in Corrado Hall basement. There will be a mac and cheese bar.

10. Vice President Cleary: Residence Life survey is going around. They look at those results so please tell your constituents to fill it out.

11. Senator Enos: Christie Pub is coming up on December 4\textsuperscript{th}. Half the times are already filled up, so if you know anyone who would like to be involved just have them email me. There will be unlimited root beer floats and cool people to hang out with.

Adjournment
Submitted by:
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ASUP Secretary 2014-2015
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